

**COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS**  
**Regular Board Meeting**  
Cowlitz County Administration Building ~ General Meeting Room  
Thursday, December 20, 2018 ~ 12:00 p.m.

**MINUTES**

**General/Special Representatives/Alternates**

Troy Stariha, Chair, Port of Kalama  
Dennis Weber, Cowlitz County  
Mike Backman, Wahkiakum County  
Adam Smee, City of Kalama  
Mike Karnofski, City of Kelso  
MaryAlice Wallis, City of Longview  
Susan Humbyrd, City of Woodland  
Mark Wilson, Port of Kalama

Jeff Wilson, Port of Longview  
Bob Kizziar, Wahkiakum Port 1  
Dale Boon, Port of Woodland  
Bill Hallanger, Cowlitz 2 Fire & Rescue  
Kirk Northcut, Cowlitz Fire District 1  
Victor Leatzow, Cowlitz Fire District 5  
Patti Bowen, Longview School District  
Michael Green, Woodland School District

**Associate/Affiliate Representatives/Alternates**

Jeff Cameron, Cowlitz Transit Authority  
Scot Walstra, CEDC

Bill Marcum, Kelso-Longview Chamber

**Guests**

Carter Timmerman, WSDOT  
Scott Seroshek, WSDOT  
Rick Keniston, WSDOT

Rick Keniston, WSDOT  
Julius Arevalo, WSDOT

**Staff**

Bill Fashing  
Ken Pearrow  
Robert Stevens

Anisa Kisamore  
Lauren Read  
Rachelle Thomas

**1. Call to Order & Introduction**

Chair, Troy Stariha, called the meeting to order at 12:03 p.m. Introductions were made.

**2. Public Comment**

No public comment.

**3. Consent Agenda**

- A. October 25, 2018 Minutes
- B. October 2018 Expenditures
- C. November 2018 Expenditures

**Motion:** A motion was made by Mike Karnofski to approve the consent agenda as presented. This included: (A) October 25, 2018 meeting minutes, (B) October 2018 expenditures in the amount of \$69,429.48 and (C) November 2018 Expenditures in the amount of \$63,402.48. The motion was seconded. No discussion. Voting all in favor. Motion carried.

**4. Action Items**

- A. Resolution 18-23: 2019 Budget/Work Program

Director Fashing gave an overview of the 2019 Budget/Work Program and mentioned that the Executive Committee has recommended the approval of it. It was suggested that CWCOG staff scribe the intent for cash reserves into the Bylaws.

**Motion:** A motion was made by Jeff Wilson to approve Resolution 18-23 as presented. The motion was seconded.

B. Resolution 18-24: Transit Asset Management Performance Measures

Ken Pearrow gave an overview of the assets and performance measures. The performance measures are required by the MAP-21 federal legislation for the entire MPO area. It was mentioned that unlike other performance measures that were previously approved, these had to be created by the MPO for the MPO. There are no penalties for not meeting the performance measures nor are there incentives to meet them.

There was much discussion regarding why there are no penalties and what would happen if the Resolution was not passed. It was mentioned again that these performance measures are required by federal legislation.

**Motion:** A motion was made by Bob Kizziar to approve Resolution 18-24 as presented. The motion was seconded. Voting majority in favor. Motion passed.

C. Resolution 18-25: 911 Public Authority Membership

Director Fashing informed the Board of Directors that the 911 Public Authority has expressed interest in joining the CWCOG and has passed a resolution supporting the request for membership. If approved, they will be an Associate member.

**Motion:** A motion was made by Michael Green to approve Resolution 18-25 as presented. The motion was seconded. Voting all in favor. Motion passed.

D. Resolution 18-26: Awards for the Highway Infrastructure Program (HIP)

Robert Stevens reviewed the Highway Infrastructure Program and presented project recommendations.

**Motion:** A motion was made by Jeff Wilson to approve Resolution 18-26 as presented. The motion was seconded. Voting all in favor. Motion passed.

E. Resolution 18-27: 2045 Regional Transportation Plan for the MPO

Robert Stevens gave an overview of the Regional Transportation Plan and how it pertains to the MPO. It was asked that CWCOG staff share the member list and minutes of the Cowlitz Technical Advisory Committee with the Board of Directors.

**Motion:** A motion was made by Mike Karnofski to approve Resolution 18-27 as presented. The motion was seconded. Voting all in favor. Motion passed.

F. Resolution 18-28: Amend 2018 Budget/Work Program

Director Fashing informed the Board of Directors that the amendment would result in the 2018 Budget being increased by \$7,500. The Longview Revolving Loan Fund would increase by \$3,500 and planning for the City of Rainier would increase by \$4,000.


**Motion:** A motion was made by MaryAlice Wallis to approve Resolution 18-28 as presented. The motion was seconded. Voting all in favor. Motion passed.

G. WSDOT Performance Measures Letter

At the October meeting the Board of Directors asked CWCOG staff to draft a letter to WSDOT regarding concern for bridge performance measures after reading Resolution 18-19. A draft letter was provided for consideration

**Motion:** A motion was made by Susan Humbyrd to approve the WSDOT Performance Measures letter as presented. The motion was seconded. Voting all in favor. Motion passed.

Due to time constraints a motion was made by Michal Green to adjourn the meeting and have the Information Items and Executive Director's Report sent to the Board of Directors via email. The motion was seconded. No discussion. Voting all in favor. Motion passed. The meeting adjourned at 1:03 p.m.

  
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William A. Fashing, Executive Director

  
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Dennis Weber, Chair

  
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Lauren Read, Planning Assistant