

COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS
Regular Board Meeting
Cowlitz County Administration Building ~ General Meeting Room
Thursday, October 25, 2018 ~ 12:00 p.m.

MINUTES

General/Special Representatives/Alternates

Troy Stariha, Chair, Port of Kalama
Dennis Weber, Cowlitz County
Mike Backman, Wahkiakum County
Rosemary Siipola, City of Kalama
Mike Karnofski, City of Kelso
MaryAlice Wallis, City of Longview
Susan Humbyrd, City of Woodland

Sue Cameron, Town of Cathlamet
Mark Wilson, Port of Kalama
Jackie Lea, Wahkiakum Port 1
Dell Hillger, Beacon Hill
Bill Hallanger, Cowlitz 2 Fire & Rescue
Kirk Northcut, Cowlitz Fire District 1
Michael Green, Woodland School District

Associate/Affiliate Representatives/Alternates

Chris Bailey, LCC
Ilona Kerby, Lower Columbia CAP
Scot Walstra, CEDC

Jeff Cameron, Cowlitz Transit Authority
Debbie Stanley, Three Rivers

Guests

Judith Perez, WSDOT
Rick Keniston, WSDOT

Carter Timmerman, WSDOT

Staff

Bill Fashing
Ken Pearrow
Rachelle Thomas

Anisa Kisamore
Lauren Read

1. Call to Order & Introduction

Chair, Troy Stariha, called the meeting to order at 12:03 p.m. Introductions were made.

2. Public Comment

No public comment.

3. Consent Agenda

- A. September 27, 2018 Minutes
- B. September 2018 Expenditures

Motion: A motion was made by Susan Humbyrd to approve the consent agenda as presented. This included: (A) September 27, 2018 meeting minutes and (B) September 2018 expenditures in the amount of \$79,992.77. The motion was seconded. No discussion. Voting all in favor. Motion carried.

4. Action Items

- A. Resolution 18-19: 2018 Budget MAP 21 Pavement, System Performance and Freight Performance Targets for the Metropolitan Planning Organization

Ken Pearrow gave an overview of the performance targets and informed the board that all MPOs in Washington have decided to use the State's performance measures. He also noted that since the CWCOG is a bi-state MPO, that it must follow both Oregon and Washington performance measures.

Motion: A motion was made by Dennis Weber to approve Resolution 18-19 with the statement that the Board of Directors urges the Washington State Department of Transportation (WSDOT) to revise the future bridge condition targets to current levels. The motion was seconded.

Director Fashing suggested amending the motion to approve Resolution 18-19 as presented and have CWCOG staff draft a letter to WSDOT voicing the concerns of the Board of Directors. The letter would be presented at the next meeting for approval.

Susan Humbyrd amended her second to coincide with Director Fashing's amendment of the motion. No further discussion. Voting all in favor. Motion passed.

B. Establish 2019 Nominating Committee

Chair, Troy Stariha, asked the Board of Directors if anyone would like to volunteer for the Nominating Committee. Rosemary Siipola and Mike Karnofski volunteered and were added to the existing list that included: Dennis Weber, Bill Hallanger, Scot Walstra, and Troy Stariha.

Motion: A motion was made by Mike Karnofski to approve the 2019 Nominating Committee as presented. The motion was seconded. Voting all in favor. Motion passed.

5. **Information Items**

A. 2019 Budget – First Review

Director Fashing gave an overview of the 2019 budget document. He informed the Board of Directors that there was an error in the page numbering and that page 6 was not missing; page 7 was mislabeled. A Board of Directors' member found a typo on the bottom of page one and Director Fashing noted that staff will check the numbers before the final budget is presented in November.

B. Longview Revolving Loan Fund Flier

The flier was provided in the agenda packet to further inform the Board of Directors about the Longview Revolving Loan Fund as requested at the September meeting.

6. **Executive Director's Report**

There will be an Intelligent Transportation Systems Architecture Kickoff Meeting on October 30 at the Longview training Room starting at 8:30.

The Longview Revolving Loan Fund Plan that was approved at the September meeting has been submitted to the Economic Development Administration and has been approved.

7. **Executive Committee Report**

A. September 6, 2018 Special Meeting Minutes

The Executive Committee, having completed their review of the 2019 Budget, will begin working on the employee handbook.

8. **Other Business**

It was mentioned that the City of Longview and the Port of Longview have sent written notice of opposition to I-1631, it was recommended that the Board of Directors remain neutral on the topic.

Longview School District has started an apprenticeship program.

LCC has started offering a 1-year Work Ready Certification, the credits can be used towards an Associate's Degree.

The Regional Information Forums will continue to be held at the PUD in 2019.

The November and December Board of Directors meetings will be on the third Thursday due to the holidays.

There being no further business, the meeting adjourned at 1:03 p.m.

William A. Fashing, Executive Director

Troy Stariha, Chair

Lauren Read, Planning Assistant