

COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS

Regular Board Meeting

Cowlitz County Administration Building – General Meeting Room

Thursday, September 28, 2017 – 12:00 p.m.

MINUTES

General/Special Representatives/Alternates

Troy Stariha, Port of Kalama, Chair
Mark Wilson, Port of Kalama
Jeff Wilson, Port of Longview
Dale Boon, Port of Woodland
Jackie Lea, Wahkiakum Port #1
Dennis Weber, Cowlitz County
Mike Backman, Wahkiakum County
David Vorse, City of Castle Rock
Adam Smee, City of Kalama

Scott Vydra, City of Longview
Pete Boyce, City of Woodland
Susan Humbyrd, City of Woodland
Richard Swart, Town of Cathlamet
Jim Mabbott, Castle Rock School District
Paula Edwards, Kelso School District
Dan Zorn, Longview School District
Michael Green, Woodland School District

Associate/Affiliate Representatives/Alternates

Chris Bailey, Lower Columbia College
Scot Walstra, Cowlitz EDC

Paige Lake, Wahkiakum Chamber of Commerce
Ilona Kerby, Lower Columbia CAP

Guests

Alyssa Joyner, Workforce Southwest Washington

Dena Horton, Senator Cantwell's Office

Staff

Bill Fashing
Anisa Kisamore
Rachelle Nugent

Lauren Read
Robert Stevens

1. Call to Order & Introduction

Chair Troy Stariha called the meeting to order at 12:02 p.m. Introductions were made.

2. Public Comment

No public comment.

3. Consent Agenda

- A. July 27, 2017 Minutes
- B. July Expenditures - Ratify
- C. August Expenditures

Motion: A motion was made by Richard Swart to approve the consent agenda as presented. Motion was seconded. No discussion. Voting all in favor. Motion passed.

4. Action Items

- A. Resolution 17-07: 2018-2021 Regional Transportation Improvement Plan

Motion: A motion was made by Michael Green to approve Resolution 17-07: 2018-2021 Regional Transportation Improvement Plan as presented. Motion was seconded. No discussion. Voting all in favor. Motion passed.

- B. Resolution 17-08: Employee Health Premium

Motion: A motion was made by Susan Humbyrd to approve Resolution 17-08: Employee Health Premium as presented. Motion was seconded. There was discussion on whether the resolution was inclusive of part-time CWCOG employees. Susan Humbyrd retracted her motion. Michael Green made a motion to amend Resolution 17-08 by adding the language "per FTE employee". Motion was seconded.

No discussion. Voting all in favor. Motion passed. A motion was made by Susan Humbyrd to approve Resolution 17-08: Employee Health Premium as amended. Motion was seconded. No discussion. Voting all in favor. Motion passed.

C. Resolution 17-09: Disposition of Depreciated Capital Equipment

Motion: A motion was made by Dennis Weber to approve Resolution 17-09: Disposition of Depreciated Capital Equipment as presented. Motion was seconded. No discussion. Voting all in favor. Motion passed.

D. Travel: National Association of Regional Councils, Texas

Motion: A motion was made by Susan Humbyrd to approve Travel: National Association of Regional Councils, Texas as presented. Motion was seconded. No discussion. Voting all in favor. Motion passed.

5. Information Items

A. 2nd Quarter Financial Report

There was nothing of major significance on this financial report. The CWCOG is currently under budget for travel, and due to the duration of the vacant position, is also less than 50% spent at the half-year point overall.

6. Executive Director's Report

A. Economic Development Administration Planning Grant Award

The CWCOG has received a \$70,000 planning grant to assist in the formation of a new, two county economic development district. Outreach for membership will begin in October. Meetings will be held in each city/town within the two counties to work on the foundation documents and a new Comprehensive Economic Development Strategy (CEDS) document. The CEDS will be early in 2018.

B. Legislative Update: Capital Budget

Due to the lack of state capital budget, many projects have been put on hold throughout the region resulting in an impact of over 9 million dollars. It was suggested that the CWCOG take this information to local media sources to ensure that members of the community are aware of the effect on their region. It was also mentioned that board members could be taking this information back to their agencies and informing their local jurisdictions as well.

7. Executive Committee Report

A. June 22, 2017 Regular Meeting Minutes

Director Fashing informed the Board that the CWCOG has hired a new transportation planner who will be starting on October 16, 2017.

B. August 9, 2017 Special Meeting Minutes

July meeting was rescheduled for the beginning of August. Troy Stariha informed the Board that the Executive Committee is conducting the Executive Director's annual performance evaluation.

8. Other Business

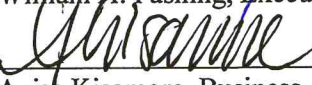
Board members shared activities and events going on in their area.

- There will be a hearing at the Expo Center at 6 p.m. today (Thursday) hosted by the Washington Department of Ecology regarding Port of Longview site cleanup.
- A reminder to the Board that there is grant help available through the Seattle Senator's Office.

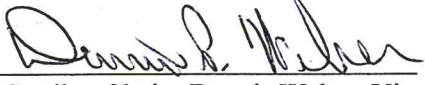
There being no further business, the meeting adjourned at 12:56 p.m.




William A. Fashing, Executive Director



Anisa Kisamore, Business Administrator



Troy Stariha, Chair



Dennis Weber, Vice Chair