

Cowlitz-Wahkiakum Council of Governments

Regular Board Meeting

Cowlitz Administration Building, General Meeting Room

Thursday, August 25, 2016 ~ 12:00 p.m.

Minutes

General/Special Representatives/Alternates:

Dell Hillger, Beacon Hill Water & Sewer District
Joanne Purvis, City of Castle Rock
Adam Smee, City of Kalama
Scott Vydra, City of Longview
Susan Humbyrd, City of Woodland
Dennis Weber, Cowlitz County
Ray Johnson, Cowlitz PUD

Mark Wilson, Port of Kalama
Jeff Wilson, Port of Longview
Dale Boon, Port of Woodland
Dick Swart, Town of Cathlamet
Mike Backman, Wahkiakum County
Michael Green, Woodland School District

Associate/Affiliate Representatives/Alternates:

Wendy Hall, Lower Columbia College
Ilona Kerby, Lower Columbia CAP
Bill Marcum, Kelso-Longview Chamber of Commerce

Scot Walstra, Cowlitz EDC
Paige Lake, Wahkiakum Chamber

Guests: Ryan Moore, HDR; Shawn Wyman, citizen; Jeff Cameron, City of Longview; Dena Horton, Senator Cantwell's Office.

Staff: Bill Fashing; Judith Donovan; Anisa Kisamore; Sam Rubin; Deborah Johnson; Rachelle Nugent; Stephanie Helem.

1. Call to Order & Introduction.

Chairperson Michael Green called the meeting to order at 12:00 p.m. Introductions were made.

2. Public Comment.

No public comments.

3. Consent Agenda.

Motion: A motion was made by Dick Swart, and seconded by Scott Vydra, to approve the consent agenda as presented. This included: (A) July 28, 2016 meeting minutes; (B) July 2016 expenditures in the amount of \$94,137.41. Voting all in favor. Motion carried.

4. Action Items.

A. Resolution 16-07: Regional Transportation Improvement Program (RTIP) Amendment. The amendment is for the inclusion of a new WA State Department of Transportation project to the RTIP. The SR 432/Tennant Way RR Xing project is to construct pullout lanes for buses and trucks to reduce the risk of rear end collisions.

Motion: A motion was made by Jeff Wilson, and seconded by Susan Humbyrd, to approve Resolution 16-07 for the Regional Transportation Improvement Program amendment as presented. No discussion. Voting all in favor. Motion carried.

B. Resolution 16-08: Surface Transportation Program (STP) Funding Allocation. The amendment is to release \$350,000 Surface Transportation Program (STP) funds from the City of Longview's Ocean Beach/West Main Interconnect Project and add \$350,000 to Cowlitz County's Industrial Way/Oregon Way Intersection Project (SR 432/SR 433 Grade Separated Intersection Project).

Motion: A motion was made by Dennis Weber, and seconded by Scott Vydra, to approve Resolution 16-08 for the Surface Transportation Program funding allocation as presented. Discussion followed. Voting all in favor. Motion carried.

- C. Resolution 16-09: Regional Transportation Improvement Program (RTIP) Amendment. The amendment is for the addition of the Cowlitz County Industrial Way/Oregon Way Intersection Project (SR 432/SR 433 Grade Separation Intersection Project), and the modification of the total programmed amount for the City of Longview SR 4 Ocean Beach Hwy/West Main Traffic Signal Interconnect Project.

Motion: A motion was made by Dennis Weber, and seconded by Scott Vydra, to approve Resolution 16-09 for the Regional Transportation Improvement Program amendment as presented. No discussion. Voting all in favor. Motion carried.

- D. Travel Request – Approval of out of state travel for Judith Donovan. This is for the approval of Transportation Planner Judith Donovan to attend the 2016 Association of Metropolitan Planning Organization Annual Conference in Fort Worth, Texas, October 25-28, 2016.

Motion: A motion was made by Susan Humbyrd, and seconded by Dick Swart, to approve the out of state travel for Judith Donovan as presented. Discussion followed. Voting all in favor. Motion carried.

- E. Consideration of National Association of Regional Councils (NARC) Transportation Policies. A red-lined copy of proposed changes to the NARC Transportation Committee Policies and Priorities document was reviewed. An endorsement of the document would allow for a standard legislative policy to be in place for CWCOG staff to be more responsive to legislative inquiries on regional transportation. Discussion followed.

Motion: A motion was made by Susan Humbyrd to support the NARC policy as presented. Motion not seconded; motion failed.

- F. City of Longview – Return of STP Funds SR 4 Ocean Beach Hwy/West Main Traffic Signal Interconnect Project; (G) Cowlitz County – STP Funds Allocation Industrial Way/Oregon Way Intersection Project. Both letters will be sent as the result of previous action taken for Resolution 16-08 for STP funds.

Motion: A motion was made by Scott Vydra, and seconded by Dennis Weber, to approve the City of Longview and Cowlitz County letters as presented. No discussion. All in favor. Motion carried.

- H. Letter of Support to WSDOT/FMSIB – City of Longview Grant Application SR 432 Corridor Improvements. The letter of support is for the City of Longview’s grant application for its SR 432 Corridor Improvements – Phase II Project.

Motion: A motion was made by Dennis Weber, and seconded by Jeff Wilson, to approve the letter of support as presented. No discussion. All in favor. Motion carried.

5. Information Item.

- A. Financial Report – 2nd Quarter 2016. A copy of the financial report for the 2nd quarter of 2016 was presented.

6. Executive Director’s Report.

- A. Project Homeless Connect. CWCOG staff is looking for a new location to hold the Project Homeless Connect event on January 26, 2017. The event was previously held at the National Guard Armory in Longview which is no longer available. Staff asked for ideas on an alternate location. Discussion followed.

- B. AWC Meeting. A meeting will be held directly following the board meeting to discuss an Association of Washington Cities program called Strong Cities. There is the potential to develop a shared legislative agenda between the cities and consider a communication strategy to strengthen the voice of cities in the legislature. Members were invited to participate.

- C. 2017 Membership Dues. Membership dues for 2017 will be discussed at the September 2016 board meeting. The executive committee will receive a recommendation from staff prior to the board meeting.
- D. CWCOG staff met with Metropolitan Planning Organization directors and WSDOT. WSDOT Local Programs is proposing to streamline the State Transportation Improvement Program to modify the policy with fewer action steps. CWCOG staff is researching options to simplify the process as well.

7. **Executive Committee Report.**

- A. The chair, on behalf of the board, acknowledged CWCOG staff for their continued hard work to provide support for agencies, following the recent reduction of staff.

8. **Other Business.**

- A. It was recommended to provide a brief statement that the executive committee has reviewed/discussed proposed resolution/action items.

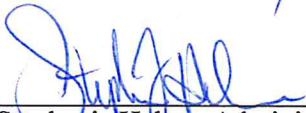
There being no further business, the meeting adjourned at 12:25 p.m.



William A. Fashing, Executive Director



Michael Green, Chairperson



Stephanie Helem, Administrative Assistant