

# COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS

## Regular Board Meeting

Cowlitz County Administration Building ~ General Meeting Room

Thursday, April 27, 2017 ~ 12:00 PM

### MINUTES

#### General/Special Representatives/Alternates.

Troy Stariha, Port of Kalama, Chair  
Mark Wilson, Port of Kalama  
Jeff Wilson, Port of Longview  
Dale Book, Port of Woodland  
David Vorse, City of Castle Rock  
Adam Smee, City of Kalama  
Scott Vydra, City of Longview  
Susan Humbyrd, City of Woodland

Mike Backman, Wahkiakum County  
Chris Fritsch, Longview School District  
Michael Green, Woodland School District  
Ray Johnson, Cowlitz PUD  
Victor Leatzow, Cowlitz County Fire District 5  
Bill Hallanger, Cowlitz 2 Fire & Rescue  
Dell Hillger, Beacon Hill Water & Sewer District

#### Associate/Affiliate Representatives/Alternates.

Chris Bailey, Lower Columbia College  
Paige Lake, Wahkiakum Chamber of Commerce

Bill Marcum, Kelso-Longview Chamber of Commerce  
Mike Kreger, City of Rainier, OR

#### Guests.

Alyssa Joyner, Workforce Southwest Washington

#### Staff.

Ranya Aboras  
Bill Fashing  
Anisa Kisamore  
Lauren Marshall  
Robert Stevens

Judith Donovan  
Deborah Johnson  
Beth Lampman  
Rachelle Nugent

#### 1. Call to Order & Introduction.

Chair Troy Stariha called the meeting to order at 12:03 p.m. Introductions were made.

#### 2. Public Comment.

No public comment.

#### 3. Consent Agenda.

- A. March 23, 2017 meeting minutes
- B. March 2017 expenditures in the amount of \$98,854.92.

**Motion:** A motion was made by Dan Zorn to approve the consent agenda as presented. The motion was seconded. There was brief discussion regarding the finance committee signing off on the expenditures before they are presented to the board. Voting all in favor. Motion carried.

#### 4. Action Items.

- A. Resolution 17-01: Regional Transportation Improvement Plan Amendment

**Motion:** A motion was made by Scott Vydra to approve the amendment as presented. The motion was seconded. Voting all in favor. Motion carried.

- B. Resolution 17-02: Surface Transportation Program Guidelines and Application

Judith Donovan, CWCOG staff, gave an overview of the Surface Transportation Program including the type of projects, allocation of money, and eligibility. She informed the Board that there will be a formal call for projects going out. A ranked project list will be presented to the Board in May.

**Motion:** A motion was made by Susan Humbyrd to adopt the resolution as presented. The motion was seconded. Voting all in favor. Motion carried.

C. Travel: National Association of Regional Councils

Director Bill Fashing asked for the Board's permission, as required for travel over 500 miles, to attend the National Association of Regional Councils conference in California.

**Motion:** A motion was made by Scott Vydra to approve travel to the conference. No Discussion. Voting all in favor. Motion carried.

5. **Information Items.**

A. CWCOG Public Participation Plan Policy Update

Director Fashing explained that the public participation plan policy update will be presented to the Board in May for approval. The update will include a decrease from 30 to 15 days for public notice of any changes. He noted that it is currently out for the federally required 45-day public notice. Clarification was made during discussion as to why language in the policy only includes federal regulations and not state. A request was made during discussion to include the regulations for Open Public Meetings.

B. MPO Safety Performance Measures

Director Fashing informed the Board that by February of 2018 all states and MPOs will be required to record safety performance in the Regional Transportation Plan. He explained that the Board can choose to create its own performance measures or it can choose to use the state's measures. If the Board chooses to adopt the state measures, it must follow measures for both Washington and Oregon though Washington has not finalized its measures as of yet. After further discussion, a request was made to send a letter to Congress regarding lack of additional funding to meet new regulatory requirements. A letter will be drafted and presented to the Board in May.

C. Resiliency Training

Director Fashing announced to the Board that there will be an economic resilience training on May 23, 2017 at the Cowlitz Event Center from 3:00pm to 6:00pm.

6. **Executive Director's Report.**

The CWCOG is still waiting after two months for a decision from the Seattle EDA office regarding the SWEDD boundary modification request. This will be further discussed at the SWEDD meeting on May 2, 2017.

7. **Executive Committee Report.**

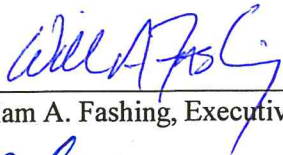
A. Informational: Approved February 2017 EC Minutes

Chair Troy Stariha informed the Board that the EC meeting would take place immediately following the board meeting.

8. **Other Business.**

CWCOG Transportation planner Judith Donovan has accepted a position with ODOT. She will be with the CWCOG until the end of May. Introduction of new staff member, Robert Stevens, was made.

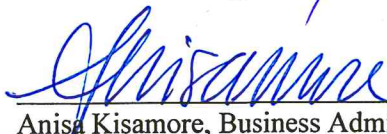
There being no further business, the meeting adjourned at 12:58 p.m.



William A. Fashing, Executive Director



Troy Stariha, Chair



Anisa Kisamore, Business Administrator