

COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS
Regular Board Meeting
Cowlitz County Administration Building – General Meeting Room
Thursday, January 25, 2018 – 12:00 p.m.

MINUTES

General/Special Representatives/Alternates

Troy Stariha, Port of Kalama, Chair
Mike Backman, Wahkiakum County
David Vorse, City of Castle Rock
Adam Smee, City of Kalama
Scott Vydra, City of Longview
Jeff Wilson, Port of Longview

Dan Zorn, Longview School District
Michael Green, Woodland School District
Dell Hilger, Beacon Hill Water & Sewer
Bill Hallanger, Cowlitz 2 Fire & Rescue
Ray Johnson, Cowlitz PUD

Associate/Affiliate Representatives/Alternates

Jeff Cameron, Cowlitz Transit Authority
Stephanie Helem, 3 Rivers Regional Wastewater Plant

Iлона Kerby, Lower Columbia CAP

Guests

Corey Balkan, Gallagher Insurance

Carter Timmerman, WSDOT

Staff

Bill Fashing
Lauren Read
Robert Stevens

Ken Pearrow
Anisa Kisamore
Rachelle Nugent

1. Call to Order & Introduction

Chair, Troy Stariha, called the meeting to order at 12:02 p.m. Introductions were made.

2. Public Comment

No public comment.

3. Consent Agenda

- A. December 21, 2017 Minutes
- B. December 2017 Expenditures
- C. January 2018 Expenditures

Motion: A motion was made by Jeff Wilson to approve the consent agenda as presented. This included: (A) December 21, 2017 meeting minutes; (B) December 2017 expenditures in the amount of \$60,114.56; (C) January 2018 expenditures in the amount of \$30,293.12. The motion was seconded. No discussion. Voting all in favor. Motion carried.

4. Action Items

A. Resolution 18-01: Unified Planning Work Program (UPWP) Amendment

Director Fashing explained that the amendment would mean a removal of the Complete Streets work item and add a work item involving a study of the Lewis and Clark Bridge. There were questions from the Board regarding how the Oregon Department of Transportation (ODOT) would be involved.

Motion: A motion was made by Jeff Wilson to approve Resolution 18-01 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

B. Resolution 18-02: 2018-2021 Regional Transportation Improvement Plan Amendment

Robert Stevens presented on the reasoning behind the need to have Board approval for the amendment. There were several questions as to why the Washington State Department of Transportation (WSDOT) needed to increase the budget for the project. It was suggested that COG staff send out a spreadsheet including the project changes and reasons for those changes to the Board.

Motion: A motion was made by Scott Vydra to approve Resolution 18-02 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

- C. **Travel Authorization: Washington D.C., National Association of Development Organizations (NADO) – Washington Summit**

The Board was informed that the Economic Development Administration (EDA) has requested that a COG staff member attend the Washington Summit as part of the COG's EDA grant. There was interest on receiving more information regarding the Washington Summit.

Motion: A motion was made by Scott Vydra to approve Travel Authorization as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

- D. **Officers: 2018 Officers and Special Committee Members**

The Board was informed that the Nominating Committee met and vetted a slate of candidates for the Executive Committee and Finance Committee. The slate of nominees included Bill Hallenger, Scott Westlnd and Scott Vydra for the Finance Committee and Sue Cameron to fill the open spot on the Executive Committee while the other members remain the same. It was also suggested that Troy Stariha and Dennis Weber remain as Chair and Vice Chair, both had previously stated that they would be willing to serve another year.

Motion: A motion was made by Jeff Wilson to approve 2018 Officers and Special Committee Members as presented. The motion was seconded. No discussion. Voting all in Favor. Motion passed.

5. **Information Items**

- A. **Medical Rate Stabilization Committee Report – Corey Balkan**

Corey Balkan gave a brief overview of the medical rate pool, how it works, and various statistics from 2017. Rachelle Nugent added that there are many campaigns put on each year by individual agencies and the pool as a whole, the 2018 campaigns have yet to be determined.

6. **Executive Director's Report**

The Board was informed that a letter has been sent to Senator Hobbs from Chair and Vice Chair of the Regional Transportation Planning Organization (RTPO) Coordinating Committee regarding an increase in funding for RTPO's statewide, this letter was also sent to the local representative by Director Fashing. The letter was provided to the Board as a handout.

It was mentioned that Deborah Johnson has resigned from the CWCOG and she will not be replaced by another full-time employee. The CWCOG has hired a previous employee, Mary Jane Melink, part-time in order to assist with several upcoming planning projects.

7. **Executive Committee Report**

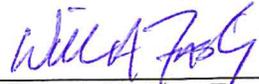
- A. **November 16, 2017 Regular Meeting Minutes**

Troy Stariha informed the Board that he and Director Fashing have and will continue to attend various meetings throughout the region in order to discuss the economic development district.

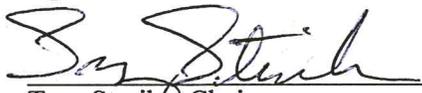
8. **Other Business**

Jeff Wilson asked about the process regarding the project selection for Oregon transportation projects which were approved via Resolution 17-13 at the December meeting. It was suggested that the process be added as a future information item to ensure clarification for Board members.

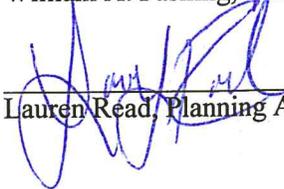
There being no further business, the meeting adjourned at 1:16 p.m.



William A. Fashing, Executive Director



Troy Stariha, Chair



Lauren Read, Planning Assistant