

# SOUTHWEST WASHINGTON ECONOMIC DEVELOPMENT DISTRICT

## Regular Meeting

Cowlitz County Event Center  
1900 7th Ave SW, Longview, WA  
Tuesday, June 6, 2017 – 3:00pm

### MINUTES

#### Present

Chair Rick Roberson, City of Kelso  
Adam Smee, City of Kalama  
Mike Wallin, City of Longview  
Susan Humbyrd, City of Woodland  
Dale Jacobson, Town of Cathlamet  
Dennis Weber, Cowlitz County  
Mike Backman, Wahkiakum County  
Bill Marcum, Kelso Longview Chamber  
Paige Lake, Wahkiakum Chamber

Scot Walstra, Cowlitz EDC  
Troy Stariha, Port of Kalama  
Eric Yakovich, Port of Kalama  
Jeff Wilson, Port of Longview  
Dena Horten, Senator Cantwell's Office  
Ben Nolen, River Cities Transit  
Chris Paolini, SW WA Airport  
Alyssa Joyner, SW WA Workforce  
Carrie Backman, Wahkiakum WSU Extension

#### Cowlitz-Wahkiakum Council of Governments (CWCOG) Staff

Ranya Aboras, Bill Fashing, Lauren Marshall

#### 1. Call to Order & Introduction

Chair Rick Roberson called the meeting to order at 3:07pm. Introductions were made.

#### 2. Action Items

##### A. Approval of Minutes

**Motion:** A motion was made by Eric Yakovich to approve the May 2, 2017 minutes as presented. The motion was seconded. No discussion. Voting all in favor. Motion carried.

##### B. Approval of the Scope of Work

**Motion:** A motion was made by Susan Humbyrd to approve the 2017-2018 Scope of Work as presented. The motion was seconded.

There was some concern due to the lack of discussion about the document. Explanation was provided that the CEDS committee, who is responsible for assisting the CWCOG staff with the construction of the Scope of Work, met several times to discuss the content of the document prior to the presentation to the Board. The EDD board, as the governing entity, has the responsibility of approving the document. Voting all in favor. Motion carried.

#### 3. Information Items

##### A. Upcoming Events/Trainings

The Upcoming Events handout provided giving a brief synopsis of future events. These include quality of place/walkability events, a community development forum, and a census data for grant writing workshop.

B. Framing Scope of Work Implementation

The Scope of Work for the CEDS update was broken down into sections and provided as handouts to the Board. Each section was reviewed and comments were made regarding content and potential stakeholders for

C. Proposed Meeting Schedule 2017-2018

The Board was presented with a list of proposed meeting dates for the EDD board as well as the CEDS committee. There was discussion about date and time conflicts. Director Bill Fashing informed the Board that the CWCOG staff will send out confirmations for the meeting dates after conflict issues are resolved.

D. Discussion of the EDA Letter

CWCOG, upon direction of the EDD and CWCOG will move forward with a two-county economic that includes Cowlitz and Wahkiakum counties. No action will be taken at the upcoming COG board meeting until the CWCOG decides how to proceed with forming the new district.

4. **Executive Director's Report**

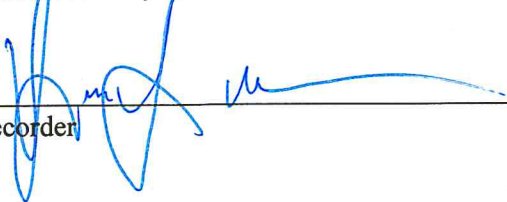
No report was given at this time.

5. **Roundtable**

Members shared events/activities happening in their jurisdictions. Several members brought up the aging population in Cowlitz and Wahkiakum counties. It was discussed how aging populations affect the county in terms of economic development.

There being no further business, the meeting adjourned at 4:37pm.

  
Rick Roberson, Chair

  
Recorder